

GOOGLE APPS FOR EDUCATION – HIGH/MIDDLE SCHOOL STUDENTS AND PARENTS

WHAT IS IT?.....Google Apps for Education offers a free and ad-free set of online customizable tools such as Google Docs and Site that enable teachers and student to work together and learn more effectively. The students' calvinchristian.org accounts are housed on a Google sever, thereby giving student access to Google Docs (word processor, spreadsheet, and presentation software) and also allowing teachers and students to share information housed in these file areas with others.

PHILOSOPHYCCS encourages the use of these tools as an effective and efficient way to improve collaboration and communication. The primary purpose is to support teaching and learning. CCS students in grade six through twelve will be assigned a Google Apps for Education account.

GMAILGoogle Apps for Education Gmail is one of the available tools. Students can login in at <http://mail.calvinchristian.org>. The email naming convention is the 2 digit graduation year followed by the mascot name, followed by 5 letters of the last name followed by the first two letters of the first name @calvinchristian.org; example: Sally Doe-her email address would be 16cougardoesa@calvinchristian.org.

GOOGLE APPS FOR EDUCATION RESPONSIBLE USE GUIDELINES

The use of technology at CCS is a privilege extended to staff and students to enhance teaching and learning and to exchange information.

OPPORTUNITIES/PRIVILEGES

1. All students in grade 6 through 12 will be assigned to Google Apps for Education account until such time as the student is no longer enrolled in the CCS system.
2. Access to and use of the student Google Apps for Education is considered a privilege accorded at the discretion of CCS. The school maintains the right to immediately withdraw the access and use of student email when there is reason to believe that violations of law or district policies have occurred. In such cases, the alleged violation will be referred to the building principal for further investigation and adjudication.

RESPONSIBILITIES

1. Students must adhere to the CCS Responsible Use Policy.
2. Students may not engage in conduct that includes but is not limited to:
 - Harassing, threatening, or intimidating others
 - Sending obscene or sexually explicit language or images
 - Unlawful activities
 - Commercial purposes
 - Personal financial gain
 - False identification in email communications
 - Misrepresenting Calvin Christian School
 - Interfering with CCS technology operation through
 - Electronic chain letters
 - Unsolicited electronic communications
 - Disruption of electronic communications
3. Security: CCS cannot and does not guarantee the security of electronic files located on the Google mail system. Although Google does have a powerful content filter in place, the school cannot assure that users will not be exposed to unsolicited information.
4. Privacy:
 - Files stored on school resources, including email message, are considered property of CCS
 - CCS reserves the right to inspect files stored on school resources for conformity with its policies, licensing standards and state or federal law.

I have read and agree to abide by the above Google Apps for Education Responsible Use Guidelines.

Parent/Guardian Name	_____	_____	Date _____
	Print	Signature	
Student Name	_____	_____	Date _____
	Print	Signature	