

Library Media Connection

September 12, 2011

Dear Parents,

We welcome all new and returning students to our CCS Edina Library.

Our library collection is up-to-date with thousands of recently published books for K-8 students. The library collection is age and interest appropriate for our students' curriculum and recreational reading needs.

All students will have a regularly scheduled library time each week. During the Kindergarten library period students will listen to a story and have time to check out two new library books. Students in grades 1 through 5 will have a lesson on an Information Literacy skill or listen to a book talk during their library period. They will also have time for browsing and book check out. Middle school students have a scheduled library time during one of their study halls each week. All students are welcome to use the library anytime during the day with their teacher's permission.

Our goal is to integrate the teaching of information skills with existing classroom curriculum so that students will learn and practice these information skills in meaningful contexts. We use a Library Media Curriculum which is a literature appreciation and research skills-based curriculum.

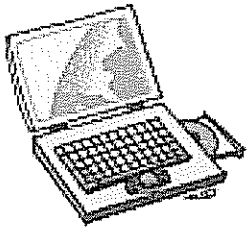
"Read!" is the theme for the Birthday Book Program this year. Children in Kindergarten through grade 5 will choose their Birthday Book in the month of their birthday or half-birthday. Middle School students will choose their Birthday Book during a Middle School Birthday Book Party in early fall.

We add several hundred new books to our library each year. We have a great selection of magazines, early and intermediate chapter books, picture books, easy and more mature nonfiction, and fiction including stand-alone novels and many fiction series.

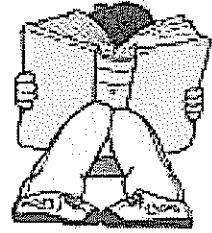
We look forward to another year of serving your children with books, storytelling, and instruction in information literacy.

Sincerely,
Karen Christensson





CCS EDINA LIBRARY PROCEDURES 2011-2012



1. Library days for CCS Edina students are:
Tuesdays: Grades 6, 7 and 8
Wednesdays: Grades K, 1, 4 and 5
Thursdays: Grades 2 and 3
2. Number of books allowed to students per library time are
Kindergarten: 2 books
Grades 1-8: 4 books
3. The loan period for all students is 2 weeks. Library books are not stamped with the due date in the back of the book. Students will be asked to return their library books on their library day as much as possible. Students can renew a book if they need it past 2 weeks.
4. There are no library fines for overdue books. However, if a student has overdue library books past two weeks he or she may not be able to check out new library materials until the "overdues" are returned. Parents will be notified when library books become long overdue.
5. If a book cannot be found, a note should be sent with the student explaining this. Normal library privileges will resume upon contact with parents. When a book is lost for 3 months the book should be paid for. If the book is found the family will be reimbursed for the full amount paid. Students will be asked to pay for damaged library materials as soon as possible.

CCS Edina

Birthday Book Program

Dear Parents,

The Birthday Book Program has been a tradition at Calvin Christian School since 1984. It has been a fun way for students and families to assist in building a quality library collection. Last year 150 students chose and paid for a birthday book.

Here's how the Birthday Book Program works: For grades Kindergarten through 5th, students receive a "Happy Birthday" invitation at the beginning of their birthday month. Students with summer birthdays (June, July, and August) receive their "Happy Birthday" invitations at the beginning of their half birthday month. Students choose their birthday book from a selection of new books organized by grade level. Parents may also accompany their child to help select a book.

Middle School students will have a chance to choose a birthday book in early fall during an afternoon study hall. At this time a large selection of new, middle school age-appropriate books will be laid out for their browsing and choosing. This will be the only time Middle Schoolers will be contacted about the Birthday Book Program.

When a student has selected a book he or she would like to donate to the library, the student receives a note for the parents giving the book's title and author and donation amount. The usual donation requested is \$10.00.

If you wish to participate in this program please return the note given your child with the donation (cash or check made out to CCS) to the library or school office. If you do not wish to participate please check the box on the form and return the form to the library. Only books selected from the library Birthday Book shelves are eligible to be Birthday Books.

Our Birthday Book Program theme this year is **"READ!"** As a participant, your child will be the first to check out the new library book and will receive the Birthday Book specially packaged with a theme bookmark and a candy treat in a "READ!" Birthday Book Bag. A "donated by..." nameplate will be placed inside the front cover of every book donated to the library through the Birthday Book Program.

All students are invited to participate in this program, although no one should feel obligated. Please contact me if you have any questions.

Karen Christensson
CCS Edina Library Media Specialist

